

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL HELD,**
2 **MONDAY, MARCH 1, 2010 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS**

3
4 **Attendance:**

5 Mayor Don Gough	Council Member Jim Smith
6 Council President Ted Hikel	Council Member Mark Smith
7 Council Vice President Stephanie Wright	Council Member Kerri Lonergan
8 Council Member Loren Simmonds	Council Member Kimberly Cole
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10	Council Assistant Beth Morris

11 **Others:**

12 Finance Director Moir	Economic Director Kleitsch
13 Public Works Director Franz	Project Tourism Manager Monroe
14 Deputy PW Director Elekes	Community Development Director Krauss
15 Parks & Recreation Director Sordel	Planning Manager Garrett
16 Deputy Chief Stanifer	City Center Project Manager Lambert
17 Detention Commander Deppa	<u>North Star Destination Strategies</u>
18 Court Administrator O’Cain	Jennifer Williams, Community Supervisor
19 Assistant Fire Chief Gates	

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22 **Comments & Questions on Memo Items**

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24 M-1 Contract: WSSUA Umpire Services

- 25 • Council Member Simmonds asked a question for clarification
- 26 • Parks and Recreation Director Sordel responded

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28 M-2 Contract: City of Lynnwood and Kidz Love Soccer for Soccer Classes and Instruction

- 29 • No discussion.

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31 M-3 Interlocal Agreement – ESCA Funding Agreement to Install Fiber Optic Communication
32 Facilities

- 33 • Council Member Simmonds asked for clarification on grant and related expenses.
- 34 • Public Works Director Franz responded

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36 M-4 Lift Station 16 Force Main – Ordinance, Financial Plan, Contracts and Bid Award

37 M-5 Sewerline Replacement Program – 76th Avenue West trunk Main – Addition of Subsurface
38 Engineering to Project Scope

- 39 • No discussion on M-4 and M-5

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41 M-6 Traffic Management Center/City Hall Remodel – Increase Spending Authority, Grant Semi-Final
42 approval.

- 43 • Council Member Simmonds asked for clarification regarding the funding source for the requested
44 amount.

- 49 M-7 Transportation Impact Fees
50 • Council requested that this item be brought back to a work session for further discussion after the
51 public hearing which is scheduled on the March 8, 2010 Business Meeting.
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53 **M-8 Ordinance: Administrative Leave Revisions.**

- 54 • Council sought clarification to make sure that this item was placed on the March 8, 2010 Business
55 Meeting under 90.4 Other Business – not on the consent agenda.
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57 **Presentation: Lynnwood Brand Analysis and Discussion**

- 58 • Economic Director Kleitsch made brief opening comments.
59 • Project Tourism Manager Monroe gave a brief overview and re-introduced Jennifer Williams,,
60 Community Supervisor, North Star Destination Strategies
61 • Ms. Williams delivered an extensive PowerPoint presentation and discussed critiquing the brand
62 platform.
63 • Council Q&A.
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65 **Briefing #1: City Center Status**

- 66 • Economic Development Director Kleitsch gave a brief overview and introduced Janiene Lambert,
67 City Center Program Manager.
68 • Ms. Lambert delivered a PowerPoint presentation which included a summary of activities that
69 pertain to the City Center and an outline of the next steps associated with City Center
70 implementation.
71 • Council Q&A
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73 **Potential Cost Savings & General Fund Unreserved Fund Balance Improvement**

- 74 • Various council members expressed their perspectives on how to best move forward with the
75 discussion and deliberation of the existing 2010 financial budget short fall. The Mayor and Finance
76 Director Moir indicated that they would take the suggestion under advisement.
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78 **Executive Session, if necessary**

- 79 • None
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81 **Council President and Council Comments**

- 82 • Council Member Mark Smith made three scheduling motions that were seconded and passed:
83 ○ I move that when the budget is scheduled as an agenda item it shall be the first item of
84 discussion after memo items on a work session agenda, and the first item under 90.4 on a
85 business session agenda.
86 ○ I move for consideration and possible action on Monday, March 8th the council hiring an
87 independent financial consultant.
88 ○ I move for consideration and possible action on Monday, March 8th a review of the Executive
89 Department's 2009/10 personnel hires and budget.
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91 **Mayor Comments and Questions**

- 92 • None

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Adjournment

- Motions were made, seconded and passed to extend the meeting as follows:
 - 10 minutes to 10:10 p.m.
 - 5 minutes to 10:15 p.m.
 - 5 minutes to 10:20 p.m.
 - 10 minutes to 10:30 p.m.
- The meeting was adjourned at 10:26 p.m.

Don Gough, Mayor

John Moir
Finance Director