

1 **MINUTES OF THE WORK SESSION OF THE LYNNWOOD CITY COUNCIL HELD,**  
2 **MONDAY, JANUARY 4, 2010 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS**  
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4 **Attendance:**

5 Mayor Don Gough	Council Member Jim Smith
6 Acting Council President Stephanie Wright	Council Member Mark Smith
7 Council Member Ted Hikel	Council Member Kerri Lonergan
8 Council Member Loren Simmonds	Council Member Kimberly Cole

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11 Council Assistant Beth Morris

12 **Others:**

13 Fire Chief Olson  
14 Assistant Finance Director Haugan  
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18 **Comments & Questions on Memo Items**

19 M-1 Contract Addendum #2 for the Video Recording Services

- 20 • Councilmember Simmonds asked for clarification on the contract terms.  
21 • The Mayor will follow-up with staff.  
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23 **City Council Suggested 2010 Meeting Calendar**

- 24 • Acting Council President Wright opened the discussion with a review of the 2010 meeting calendar.  
25 • Council Q&A  
26 • Suggested 2010 Meeting Calendar will move forward to the January 11, 2010 Business Meeting for  
27 further action.  
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29 **Council – Staff Retreats**

- 30 • Acting Council President Wright led the discussion  
31 • Council Q&A  
32 • It was the consensus of the Council that a Council Retreat be held prior to the Council-Staff Retreat  
33 and that the same facilitator be used for both retreats.  
34 • Council Assistant will look into venue for Council Retreat and facilitator for both.  
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36 **Review Councilmembers Requests for Appointments – Internal**

- 37 • Acting Council President Wright led the discussion.  
38 • Councilmembers reviewed the grid and discussed their preferences.  
39 • Appointments will be made at the January 11, 2010 Business Meeting  
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41 **Review Council Elected Representatives to External Agencies**

- 42 • Acting Council President Wright led the discussion.  
43 • Councilmembers reviewed the grid and discussed their preferences.  
44 • Elections will be held at the January 11, 2010 Business Meeting  
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48 **City Council Committee Structure**

- 49 • Councilmember Hikel opened the discussion.  
50 • Council discussed the concept of using some form of committee system to enable the council to be  
51 more effective in conducting the City's business.  
52 • Further discussion will be scheduled, date TBD

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54 **Executive Session, if necessary**

- 55 • None

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57 **Council President and Council Comments**

- 58 • The Mayor announced there would be a search for a Human Resources Director and that Paula  
59 Itaoka would be continuing to serve as the Acting Human Resources Director in the interim.

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62 **Adjournment**

- 63 • The meeting was adjourned at 9:58 p.m.

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John Moir

72 Finance Director

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Don Gough, Mayor