

1 **MINUTES OF THE SPECIAL WORK SESSION OF THE LYNNWOOD CITY COUNCIL HELD,**
2 **WEDNESDAY, MAY 26, 2010 AT 7:00 P.M. IN THE CITY COUNCIL CHAMBERS**

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4 **Attendance:**

5 Mayor Don Gough (absent)
6 Council President Hikel
7 Council Vice President Stephanie Wright
8 Councilmember Loren Simmonds
9 Councilmember Jim Smith
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Councilmember Mark Smith
Councilmember Kerri Lonergan (excused)
Councilmember Kimberly Cole (excused)
Assistant City Administrator Art Ceniza
Council Assistant Beth Morris

13 **Others:**

14 Interim Finance Director Dugan
15 Assistant Finance Director Heilman
16 Budget Analyst Harrigan
17 Economic Development Director Kleitsch
18 Assistant Chief Gates
19 City Center Program Manager Lambert
20 Public Works Director Franz
21 Deputy PW Director Elekes
22 Project Manager Mach
23 Planning Manager Garrett

<u>City of Mukilteo</u>
Heather McCarthy, Planning and Community Development Director
<u>Public Facilities District</u>
Grant Dull, Executive Director
Michael Echelbarger, Board Chair
Robert Fuller, Board Vice Chair
<u>Lynnwood Convention Center</u>
Kelvin Moore, General Manager

25 **Presentation: SCT Inter-Jurisdictional Affordable Housing Partnership**

- Ms. Heather McCarthy delivered a PowerPoint presentation.
- Council was asked to provide direction on Lynnwood's participation in establishing the program.
- Council members asked about the cost of staff-level involvement.
- Planning Manager Garrett will put together numbers converting man hours to dollars and send information to the Council.
- Council President Hikel will bring back to Business Meeting, date TBD

33 **Presentation: Public Facilities District Annual Report – Grant Dull, Executive Director**

- PFD Executive Director Dull, accompanied by Lynnwood Convention Center General Manager Moore, opened the discussion and delivered a PowerPoint presentation.
- Council Q&A

38 **Resolution: Lynnwood PFD Board Member Recruitment and Appointment Process**

- Economic Development Director Kleitsch, accompanied by Public Facilities District Board Members, gave a brief summary of the proposed refinements for the recruitment and appointment process for nominations to the PFD Board.
- Council Q&A
- Resolution will be brought forward on the June 14, 2010 Business Meeting/Consent Agenda.

47 **Monthly Financial Report for March**

48 • Assistant Finance Director Heilman, accompanied by Budget Analyst Harrigan, delivered a
49 PowerPoint presentation on the March financials.

50 • Council Q&A

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52 **City Center Briefing #2: Planned Action – Public Works**

53 • Economical Development Director opened the discussion and gave a brief overview of the process.
54 City Center Program Manager Lambert delivered a PowerPoint presentation. Public Works Director
55 Franz, Deputy PW Director Elekes and Project Manager Mach joined the discussion.

56 • Council Q&A

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58 **Briefing #6: Multi-Choice Transportation System – Review**

59 • Due to time constraints, item was pulled and will be brought back to a work session, date TBD

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61 **Executive Session, if necessary**

62 • None

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64 **Council President and Council Comments**

65 • Council President Hikel represented the City of Lynnwood at a meeting with Mukilteo where
66 exploratory conversations to expand or enhance services between our Fire Departments were
67 discussed. Council President Hikel will submit a report at a future work session.

68 • A motion was made and passed to hold a Special Work Session on Tuesday, June 1, 2010 for the
69 purpose of an Executive Session only. The Executive Session would have two items: Sale or
70 Acquisition of property (2) Status report on personnel investigation.

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72 **Mayor Comments and Questions**

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76 **Adjournment**

77 • Meeting adjourned at 10:00 p.m.

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Patrick Dugan

87 Interim Finance Director

Don Gough, Mayor